



**NOTTINGHAM CITY COUNCIL**  
**CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE**

**Date:** Tuesday, 19 June 2018

**Time:** 11.00 am (pre meeting for all Committee members at 10:30am)

**Place:** Ground Floor Committee Room - Loxley House, Station Street, Nottingham,  
NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Corporate Director for Strategy and Resources**

**Senior Governance Officer:** Jane Garrard **Direct Dial:** 0115 8764315

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTERESTS**
- 3 APPOINTMENT OF VICE CHAIR**
- 4 MINUTES** 3 - 6  
To confirm the minutes of the meeting held on 20 March 2018
- 5 CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE TERMS OF REFERENCE** 7 - 10
- 6 NOTTINGHAM SCHOOLS TRUST** 11 - 24
- 7 SEND UPDATE** 25 - 28
- 8 CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE WORK PROGRAMME** 29 - 34
- 9 FUTURE MEETING DATES**  
To agree to meet on the following Tuesdays at 11am:
  - 17 July 2018
  - 18 September 2018
  - 20 November 2018
  - 22 January 2019

- 19 March 2019

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT [WWW.NOTTINGHAMCITY.GOV.UK](http://WWW.NOTTINGHAMCITY.GOV.UK). INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

**NOTTINGHAM CITY COUNCIL**

**CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE**

**MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 20 March 2018 from 11.01 am - 12.11 pm**

**Membership**

Present

Councillor Sue Johnson (Chair)  
Councillor Azad Choudhry  
Councillor Patience Uloma Ifediora  
Councillor Brian Parbutt  
Councillor Andrew Rule  
Councillor Chris Tansley

Absent

Councillor Josh Cook  
Councillor Mohammed Ibrahim  
Councillor Neghat Khan

**Colleagues, partners and others in attendance:**

Councillor David Mellen - Portfolio Holder for Early Intervention and Early Years  
Helen Blackman - Director of Children's Integrated Services  
Clive Chambers - Head of Service – Safeguarding and Quality Assurance  
Jane Garrard - Constitutional Services  
Alison Michalska - Corporate Director for Children and Adults  
Kate Morris - Governance Officer  
Sophie Russell - Head of Children's Strategy and Improvement

**45 APOLOGIES FOR ABSENCE**

Councillor Josh Cook – Personal  
Councillor Mohammed Ibrahim – Personal  
Councillor Neghat Khan – Council Business

**46 DECLARATIONS OF INTERESTS**

None.

**47 MINUTES**

The minutes of the meeting held on 16 January 2018 were confirmed as a correct record and signed by the Chair.

**48 HOUSING ISSUES FOR 16 AND 17 YEAR OLDS**

Councillor David Mellen, Portfolio Holder for Early Intervention and Early Years introduced the report on Housing Issues for 16 and 17 year olds to the Committee. Along with Samantha Danyluk, Service Manager for Children and Families, and Clive Chambers, Head of Children in Care they highlighted the following points:

- (a) Following comments from Ofsted in January 2017 Nottingham City Council's response to 16 and 17 year olds presenting as homeless has evolved to ensure a consistent approach across the various routes of referral;

- (b) Children's Duty Team now responds to all assessments of young people presenting as homeless and development sessions have taken place within the team to ensure a consistent approach;
- (c) other changes include:
  - the introduction of a manual tracker, which records details about each young person, the actions taken and outcomes in each case. This is then audited on a regular basis by the Service Manager to ensure that a consistent approach is maintained;
  - refresh of the guidance and policy relating to multi-agency pathway referrals. This document is currently being consulted on;
  - introduction of the Vulnerable Persons Panel which is collaborative working between Housing and Children's Services. This panel runs fortnightly and allows early consideration of individuals at risk of eviction and allows support to be put in place to reduce the risk of eviction taking place.
- (d) Targeted Family Support is working with young people and their families to improve relationships and keep them in the family home. This support is ongoing and allows parents and young people to build resilience which works towards decreasing the chances of the young person becoming homeless;
- (e) 86.5% of young people leaving care in Nottingham are judged to be in suitable accommodation. This is higher than statistical neighbours and in part thanks to the productive relationship with housing providers and the additional support offered;
- (f) those young people who are in custody at the time of leaving care are judged to be in unsuitable accommodation so it will be very difficult to reach 100% target for suitable accommodation;
- (g) unaccompanied minors who come into care are supported to achieve their immigration status. Whilst their immigration status remains unresolved they are not eligible for social housing and housing benefits. If they leave care whilst their immigration status remains unresolved, their housing costs are met through the No Recourse to Public Funds budget;

The committee asked a number of questions and during discussion the following points were made:

- (h) Many of the accommodation providers in Nottingham also have key workers for residents. For 16 and 17 year olds who move into this kind of accommodation Children's Services provide support until they are 18, the Key Worker also provides support ongoing after they turn 18. This support includes advice on benefits and help claiming them as well as support with practical skills;
- (i) there are robust checks in place to ensure that children are safe in care placements. There has been a significant change recently to children being cared for in smaller residential settings rather than larger institutions. These smaller residential settings are subject to unannounced inspections twice a

year. Foster carers are required to undergo at least 6 months of training and assessment as well as police checks before a child is placed with them;

- (j) for private residential settings there are regular quality assurance checks and challenge to ensure that each child's care plan is being followed and all necessary extra support is provided;

**RESOLVED to note thanks Councillor David Mellen, Samantha Danyluk and Clive Chambers for their attendance and to note content of the report on housing issues for 16 and 17 year olds.**

#### **49 CHILD POVERTY**

Councillor David Mellen, Portfolio Holder for Early Intervention and Early Years introduced the report on Child Poverty in Nottingham. Sophie Russell, Head of Children's Strategy and Improvement gave a presentation, highlighting the following points:

- (a) National data indicates that there is a higher percentage of children living in poverty in Nottingham than the national average. Nottingham City is also 4<sup>th</sup> on the list of most deprived cities. Across the city 11 wards have higher than average poverty;
- (b) there is a correlation between poverty and the demand for Children's Services and it is estimated that 58% of service demand in Nottingham is as a result of child poverty;
- (c) to combat the physical, practical and emotional impact of poverty on children, Nottingham City Council is doing the following:
- Ensuring access to high quality education from early years through to Key Stage 5
  - Ensuring access to free, or cheap Breakfast Clubs in the majority of primary schools
  - Offering support for families to ensure children have school uniforms
  - Continued investment in early help and interventions (early help services, Small Steps Big Changes, parenting programmes)
  - Running the Priority Family Programme with a focus on financial resilience
  - Commissioning of financial vulnerability and welfare rights services through the Advice Nottingham Consortium;

Following questions and discussion the following additional information was given:

- (d) School uniform grants are available for children who attend a local authority maintained school. The grants are available when the child is 5, 8, 11, 13 and 15. Academy schools should also have provision for uniform grants;
- (e) looking at other authorities where Universal Credit has been rolled out, it will have an impact on families. There is a variety of work taking place locally to offer advice and support to those families likely to be most significantly affected;

- (f) Nottingham Community and Voluntary Sector is engaged in a large piece of work around tackling food poverty, and part of the focus of this work is “holiday hunger” where a child is hungry in school holidays as there is no free school meal provision. This effect is likely to increase with recent announcements from central government around free school meal provision;

**RESOLVED to thank Councillor David Mellen and Sophie Russell for their attendance, and to note the content of their report on Child Poverty in Nottingham and the work taking place to tackle the issue.**

**50 CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE WORK PROGRAMME 2018/19**

Jane Garrard, Senior Governance Officer introduced the Children and Young People Scrutiny Committee Work Programme for 2018/19. There was some discussion around items that could be considered or added as a result of discussion at this meeting.

**RESOLVED to note the content of the Work Programme 2018/19.**

<b>CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE</b>
<b>19 JUNE 2018</b>
<b>CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE TERMS OF REFERENCE</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To make sure that all members of the Children and Young People Scrutiny Committee are aware of the terms of reference for the Committee and its implications for the operation of the Committee during the year.

**2 Action required**

- 2.1 The Committee is asked to note the terms of reference for the Health Scrutiny Committee.

**3 Background information**

- 3.1 On 14 May 2018 Council agreed the Children and Young People Scrutiny Committee terms of reference. The terms of reference are attached.

**4 List of attached information**

- 4.1 Children and Young People Scrutiny Committee Terms of Reference 2018/19

**5 Background papers, other than published works or those disclosing exempt or confidential information**

- 5.1 None

**6 Published documents referred to in compiling this report**

- 6.1 Report to Full Council on 14 May 2018

**7 Wards affected**

- 7.1 All

## **8 Contact information**

- 8.1 Jane Garrard, Senior Governance Officer  
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## Children and Young People Scrutiny Committee Terms of Reference

### Purpose

To provide robust scrutiny of issues and services relevant to the wellbeing and safeguarding of children and young people, in the light of recommendations from the Council's Ofsted Inspection April 2014, and the Jay and Casey Reports (Child Sexual Exploitation in Rotherham). The work of the Committee should aim to drive and support services to find solutions to problems and/ or set aspirational targets and instil public confidence.

### Remit

- a) To set and manage a work programme to fulfil overview and scrutiny responsibility in relation to children and young people to:
  - (i) provide an appropriate and robust level of challenge to those in authority and hold local decision-makers, including the Council's Executive, to account for their decisions, action and performance;
  - (ii) review policy and contribute to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham's children and young people;
  - (iii) explore any matters affecting Nottingham's children and young people;
  - (iv) make reports and recommendations to relevant local agencies in relation to the delivery of their functions, including the Council and its Executive, and monitor implementation of all accepted recommendations;
- b) to work with the other scrutiny committees, to support effective delivery of a co-ordinated overview and scrutiny work programme;
- c) to consider referrals from partners and citizens to support effective delivery of a co-ordinated work programme;
- d) to invite, take account of and respond to the views of local people (including children and young people) about their concerns and the delivery of services in relation to children and young people;
- e) to be required to consider the following issues / topics when developing the work programme, though the Committee's scrutiny activity need not be limited to these matters:
  - (i) safeguarding;
  - (ii) Looked After Children;
  - (iii) vulnerable children and young people (eg in relation to disability, domestic violence, missing);
  - (iv) Child Sexual Exploitation;
  - (v) Early Intervention;
  - (vi) educational attainment;
  - (vii) commissioning of services for children and young people;
  - (viii) performance of services for children and young people;
- f) to consider potential risks to children and young people, how they are being managed and to report concerns as soon as possible to the appropriate

individuals/ bodies if risk is identified;

- g) to monitor the progress made by, and effectiveness of the Council and its partners, in addressing the areas of concern and specific recommendations for actions made by Ofsted and any other relevant inspection/ assessment bodies;
- h) to have regard to the work of other committees/panels/boards, such as the Corporate Parenting Board and the Local Safeguarding Board, to avoid duplication, but to ensure that such bodies are held to account when appropriate;
- (i) to commission time-limited panels (no more than 1 panel at any one time) to carry out a review of a matter within its remit. Commissioning includes setting the remit, initial timescale and size of membership to meet the needs of the review to be carried out. Such review panels will be chaired by the Chair of the Children and Young People Scrutiny Committee;
- i) to co-opt people from outside the Council to sit on the Committee or any review panels it commissions to support effective delivery of the work programme.

<b>CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE</b>
<b>19 JUNE 2018</b>
<b>NOTTINGHAM SCHOOLS TRUST</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To speak to Nottingham Schools Trust about its work to improve education, and educational attainment of children in Nottingham.

**2 Action required**

- 2.1 The Committee is asked to consider the work of the Nottingham Schools Trust in contributing to the City’s ambitions for education of children and young people.

**3 Background information**

- 3.1 The Committee has previously heard about the development of the Nottingham Schools Trust. The Chief Executive Officer will be attending the meeting to give a presentation about the development and work of the Trust.

**4 List of attached information**

- 4.1 Presentation from Nottingham Schools Trust

**5 Background papers, other than published works or those disclosing exempt or confidential information**

- 5.1 None

**6 Published documents referred to in compiling this report**

- 6.1 None

**7 Wards affected**

- 7.1 All

**8 Contact information**

8.1 Jane Garrard, Senior Governance Officer  
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# Nottingham City Children and Young People Scrutiny Committee

P A Fielding Joint CEO  
Nottingham Schools Trust

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# Nottingham Schools Trust proposal

The role, function and organisation of resource within maintained Schools and Local Authorities has and is encountering change-we were asked as Director's of Education to explore structural solutions that did not necessarily lead to academisation, primarily for our remaining maintained schools.

# What did our schools leaders want?

To establish a body that has the capacity to represent, lead, challenge, support and work on behalf of Nottingham City Schools-that focuses on allowing school leaders to play their part in realising the vision of collective moral purpose and a shared commitment to the achievement and success of all children in the Trust

## **We want our children to**

- be well prepared for the next stage in their lives and given every opportunity to fulfill their potential, particularly the most vulnerable
- be given ambitious targets and have their learning and progress effectively monitored
- be nurtured to become confident individuals, responsible citizens and successful lifelong learners
- be engaged, excited and motivated through a broad and balanced curriculum

## **Our schools will:**

- retain maintained status and closely aligned to the Local Authority
- retain their individual characteristics
- be good or better and therefore avoid imposed intervention
- collaborate rather than compete
- exploit our strengths

## **Our Trust will:**

- be run by our schools for our schools
- create stability and avoid further fragmentation and segregation
- establish a cost effective, sustainable and future proof approach to education in Nottingham
- enable us to work together to make our schools stronger and more resilient
- protect and celebrate autonomy

# Not a soft option - Key Performance Indicators

- All schools judged good or outstanding
- Teaching, learning and assessment judged good or better
- Pupil outcomes in our schools exceed floor targets and are comparable with the best outcomes in similar schools.
- Our schools will demonstrate good and outstanding leadership and management, including governance.
- Our schools will accurately self-evaluate and have a culture of continuous improvement and high aspiration.
- High-quality CPD for all staff which means our schools attract and retain the very best-we are not proposing establishing a TSA function but will purchase appropriate, refined and cost effective CPD from local providers (where possible).
- All schools are financially solvent and submit three-year financial plans that are realistic and robust.



# Key priorities for member schools

We clarified the key priorities in our first year of activity;

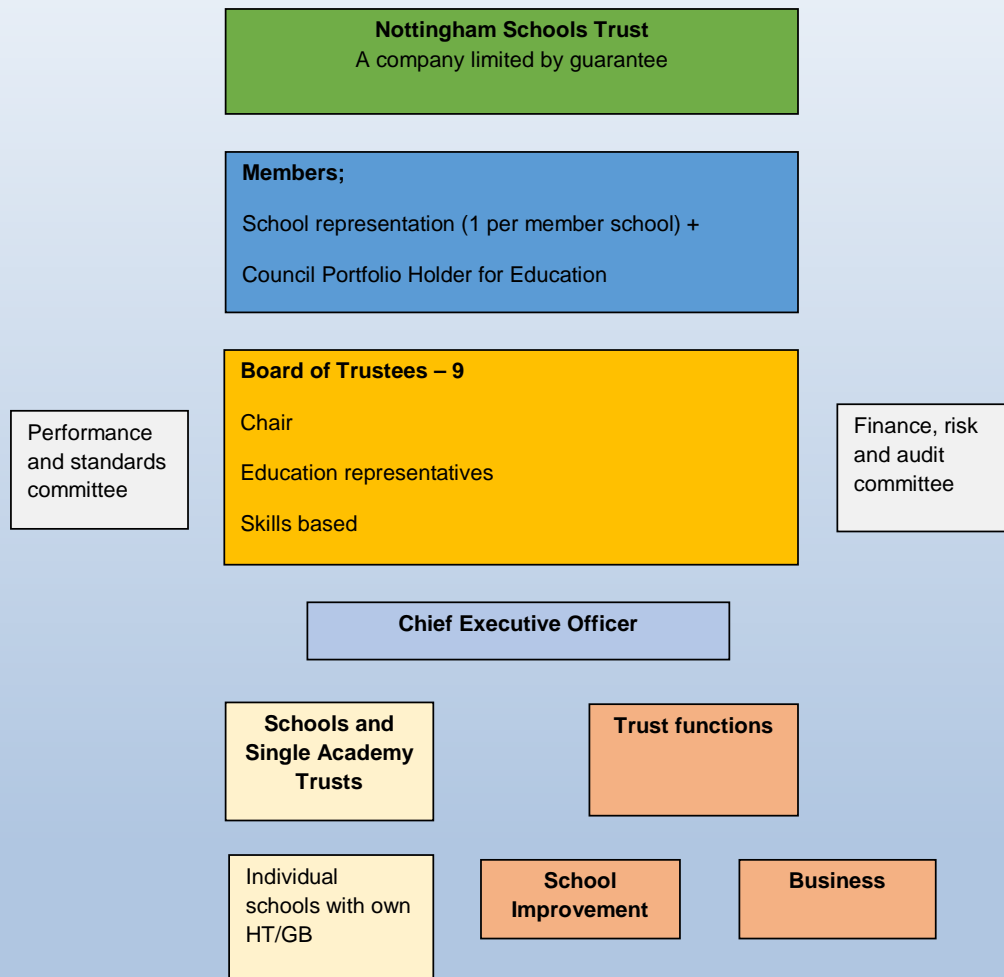
1. **Safeguarding** (sustain and further develop the DSL / ADSL network / access to safeguarding consultancy support)
2. **School improvement** / quality assurance / challenge and intervention '*with teeth*'
3. Support for **vulnerable schools** (above and beyond statutory)
4. School **Governance** / advisory support / support for Head Teacher Appraisal
5. **Succession Planning** / recruitment / retention / defined career pathway / coaching
6. Common and **shared data** sets (to create consistent and informed benchmarking /discussions).
7. **Common policy sets** – H and S, safeguarding, pupil premium, HR etc
8. **Business** function – to explore and secure potential efficiencies / bid for external funding / ensure financial solvency across member schools

# What do members get for their money?

## School Improvement:

- an enhanced school improvement advisory, challenge and support service
- risk assessment, analysis and intervention
- teaching and learning consultancy support
- subject Leader networks e.g assessment / moderation.
- clear agreed policy sets
- CPD
- school to school support

# Governance structure of the Trust



# The Trust, by design;

- Provides a structure that enables school leaders to remain firmly connected with the Council and its priorities-enabling a systematic, school to school network of challenge and support
- Enables the council to retain many of its assets and influence
- Helps meet the Council pledge for 'all children to attend a good or outstanding school'
- Manages the transition for maintained schools and the LA from the old to the new ways of working
- Delivers a sustainable vehicle for school improvement – school to school support
- Actively supports the Council deliver its statutory functions relating to children
- Protects and prioritises the school improvement agenda-ensuring school improvement is responding not only to the underperforming school agenda but actively challenging all schools to improve and/or sustain provision
- Secures a sustainable financial future – creating efficiencies through joint purchasing allows us to put money back into the classroom
- Is committed to centralised policies that support the Council's strategic aims

# NST Work Programme overview

Strand	Project focus	Details	Lead	Cost	Action/Update	Date/ update- June 2018
Literacy	Reading / SSIF	Berridge Cantrell Dovecote Forest Fields Heathfield Hemphill Henry Whipple Seely	SS/RW	£1620000- SSIF grant funded	Lead advisor for Literacy secured. Audit reading practice Detailed analysis of teaching and leadership of reading Agree targets for improvement with each individual setting Cohort of RAST teachers developed to build skills and capacity for continual improvement CPD delivered Reading toolkit developed particularly for Y6-7 Transition TA development programme for interventions in reading	Launch Event Nov 09  Audit complete. Programmes complete including Early Years communication, Primary Reading Specialist Programme, Early Reading, Switch on for reading and writing, Inference training and a Phonics Network. Schools not attending training substituted by other non- project schools. All schools engaged. Action plans now in place for all schools. Most sessions are attended by project schools but additional places have been allocated to Haydn, Snapewood, Mellers and Rise Park (EY communication, Early Reading, Switch On and Inference)
	Build capacity- establish Reading AST across Trust schools	As above plus Southglade and Melbury	SS/ RW	£3850 (training and development fee)	Locate lead adviser/ lead S2S advisory team- RAST team- SLE team-	RAST training for SSIF schools starts on 12/13 <sup>th</sup> Feb/ 13 <sup>th</sup> March 2018. 9 project schools are participating with the spare allocated places going to Melbury and Southglade. The residential and the 2 <sup>nd</sup> sessions have been held with excellent feedback.  Initial CPD survey undertaken by participants.
	Writing Moderation- criteria for expected and greater depth writing-	All NST schools LA/ NST moderator team/ NST Year 6 Teachers	JG	£3750- (including cover for moderators)	Develop writing activity toolkit with moderators across the NST- December 2017- 10 moderators for writing released.  Writing  Moderation workshop in January led by J Gill- promoting key activities for writing at expected and at greater depth- open to all Y6 teachers/ Literacy Leaders	13 <sup>th</sup> December 2017- Moderators session  20 <sup>th</sup> January Session for all Year 6 staff- Double Tree.
	English Subject Leader networks	All NST schools Cantrell Fernwood	Jane Gill/ Jason Wade	£8460	Termly Subject Leader network run with external consultant and the LA Team	Provided by the Primary Team and funded by NST for all NST schools. 21.11.17/ 13.3.18/ 26.6.18/ 6.11.18

- School Improvement
- Moderation
- Policy rationalisation-Self Evaluation / School Improvement / Data analyses
- SSIF bids
- Subject networks
- Safeguarding
- Data Protection
- Head Teacher Induction
- Efficiencies

# NST website

[www.nottinghamschoolstrust.org.uk](http://www.nottinghamschoolstrust.org.uk)



# NAHT Leadership Magazine April 2018

<https://www.naht.org.uk/news-and-opinion/news/leadership-news/leadership-focus-april-2018/>

pages 24-26

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<b>CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE</b>
<b>19 JUNE 2018</b>
<b>SPECIAL EDUCATIONAL NEEDS AND DISABILITY UPDATE</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To receive an update on work taking place in relation to Special Educational Needs and Disability (SEND).

**2 Action required**

- 2.1 The Committee is asked to review how the local authority is fulfilling its responsibilities in relation to supporting children and young people with special educational needs and disabilities; and identify if further, more in-depth scrutiny is required.

**3 Background information**

- 3.1 Many children will experience some kind of difficulty in learning at some time during their school life. Most will receive the help they need from their nursery, school or college. Some children may need extra or more specialised help. A child has Special Educational Needs (SEN) if they have learning difficulties or disability that needs special educational provision. In most cases the special provision that is needed can be made within a mainstream school, but for some children and young people it may be agreed that a special school would be most appropriate for their needs.
- 3.2 The Children and Families Act 2014 introduced changes to support for children with special educational needs and disabilities, extending provision from birth to 25 years of age, and replacing statements and Learning Disability Assessments with Education Health and Care Plans. The Department for Education produces statutory guidance called the Special Educational Needs and Disability Code of Practice that must be followed by local authorities, schools, health partners and other organisations when working with children and young people.
- 3.3 Nottingham City Council’s SEN Service is available for children and young people aged 0-19 years with special educational needs and their families who live in the City and/or attend a City school; children with special educational needs who are looked after by Nottingham City Council but live elsewhere; schools; colleges; early years providers and other educational establishments. The Service aims to support children and young people with special educational needs to get the most out of school life by:

- administering the statutory assessment and Education, Health and Care Plan (EHCP) process for children and young people with special educational needs;
  - providing advice to schools on statutory requirements in relation to special educational needs and transport;
  - managing all placements at specialist provision in the City;
  - monitoring annual reviews of EHCP and statements of SEN and ensuring that they are kept up to date;
  - providing advice to parents about adapted schools and support available for their child's specific difficulty;
  - identifying and developing appropriate provision for pupils with special educational needs;
  - devising and assisting schools in implementing individual programmes for pupils;
  - providing schools with advice on where to obtain specialist training and support; and
  - administering SEN support funding to schools
- 3.4 Four years after changes to the SEND system, the House of Commons Education Select Committee is reviewing support for children and young people with special educational needs and disabilities. It is also timely for this Committee to be reviewing provision locally.

#### **4 List of attached information**

4.1 None

#### **5 Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None

#### **6 Published documents referred to in compiling this report**

6.1 Children and Families Act 2014

Department for Education Special Educational Needs and Disability  
Code of Practice

#### **7 Wards affected**

7.1 All

## **8 Contact information**

- 8.1 Jane Garrard, Senior Governance Officer  
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<b>CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE</b>
<b>19 JUNE 2018</b>
<b>WORK PROGRAMME 2018/19</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1. Purpose**

- 1.1 To consider the Committee’s work programme for 2018/19 based on areas of work identified by the Committee at previous meetings and any further suggestions raised at this meeting.

**2. Action required**

- 2.1 The Committee is asked to agree its work programme for the municipal year 2018/19, leaving flexibility to make amendments to this programme as appropriate as the year progresses.

**3. Background information**

- 3.1 The purpose of the Children and Young People Scrutiny Committee is to provide robust scrutiny of issues and services relevant to the wellbeing and safeguarding of children and young people, in the light of recommendations from the Council’s Ofsted Inspection April 2014, and the Jay and Casey Reports (Child Sexual Exploitation in Rotherham).
- 3.2 The Committee is responsible for setting and managing its own work programme to fulfil this role.
- 3.3 In setting a programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and a clear link to its roles and responsibilities. The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.
- 3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning. Changes and/or additions to the work programme will need to take account of the resources available to the Committee.
- 3.5 The proposed work programme for the municipal year 2018/19 is attached at Appendix 1.

**4. List of attached information**

- 4.1 Appendix 1 – Children and Young People Scrutiny Committee 2018/19 Work Programme

**5. Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None

**6. Published documents referred to in compiling this report**

6.1 Reports to and minutes of the Children and Young People Scrutiny Committee during 2017/18

**7. Wards affected**

7.1 All

**8. Contact information**

8.1 Jane Garrard, Senior Governance Officer  
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## Children and Young People Scrutiny Committee 2018/19 Work Programme

Date	Items
19 June 2018	<ul style="list-style-type: none"> <li data-bbox="629 331 1792 432">• <b>Nottingham Schools Trust</b> To speak to the Nottingham Schools Trust about its role in supporting improvement at primary school level; and to review progress.</li> <li data-bbox="629 470 1189 536">• <b>SEND Update</b> To receive an update on SEND activity.</li> <li data-bbox="629 574 1037 608">• <b>Work Programme 2018/19</b></li> </ul>
17 July 2018	<ul style="list-style-type: none"> <li data-bbox="629 678 1872 778">• <b>Support for Care Leavers</b> To scrutinise progress in implementing the national 'Keep on Caring' Strategy and development of a Local Offer for Care Leavers</li> <li data-bbox="629 817 1872 917">• <b>Social worker caseload and retention</b> To review the effectiveness of action taken over the last year to appropriately manage social worker caseloads and improve social worker retention</li> <li data-bbox="629 957 1037 991">• <b>Work Programme 2018/19</b></li> </ul>
18 September 2018	<ul style="list-style-type: none"> <li data-bbox="629 1066 1720 1137">• <b>School exclusions</b> To review progress in reducing levels of permanent exclusions from City schools</li> <li data-bbox="629 1184 1939 1334">• <b>Scrutiny of Portfolio Holder for Business, Education and Skills (with respect to schools priorities within the Council Plan)</b> To scrutinise the performance Portfolio Holder for Business, Education and Skills, with a focus on delivery against school priorities Council Plan</li> </ul>

Date	Items
	<ul style="list-style-type: none"> <li>• <b>Impact of Small Steps Big Changes</b> (tbc) To review the impact on Small Steps Big Changes in local communities</li> <li>• <b>‘Holiday hunger’</b> (tbc – or November) To explore what is/ can be done for children suffering from ‘holiday hunger’ as a result of not receiving their free school meals in the school holidays</li> <li>• <b>Work Programme 2018/19</b></li> </ul>
20 November 2018	<ul style="list-style-type: none"> <li>• <b>Independent Inquiry into Child Sexual Abuse</b> To review the Council’s engagement with, and response to requirements of the Independent Inquiry; and to receive an update on the progress of the Inquiry.</li> <li>• <b>Scrutiny of Portfolio Holder for Early Intervention and Early Years</b> To scrutinise the performance of the Portfolio Holder for Early Intervention and Early Years, with a particular focus on delivery against relevant Council Plan priorities</li> <li>• <b>Nottingham City Safeguarding Children Board Annual Report 2017/18</b> To consider the Nottingham City Safeguarding Children Board Annual Report 2017/18 (Safeguarding Children Board)</li> <li>• <b>Proposals for replacing Safeguarding Children Board arrangements</b> To scrutinise proposals for arrangements to replace the Safeguarding Children Board</li> <li>• <b>Work Programme 2018/19</b></li> </ul>
22 January 2019	<ul style="list-style-type: none"> <li>• <b>Educational attainment 2017/18</b> To review educational attainment by children and young people during 2017/18 school year and the impact of work of the Education Improvement Board on improving levels of</li> </ul>



Date	Items
	<p>attainment.</p> <ul style="list-style-type: none"> <li>• <b>School Improvement – Creative Education Trust (Bulwell Academy and Ellis Guildford)</b> (tbc) To hear from local schools about their progress and improvement journeys towards improving educational outcomes for children and young people in the City.</li> <li>• <b>Regional Schools Commissioner</b> (tbc) To hear from the Regional Schools Commissioner for East Midlands and Humber about activity over the last year to contribute to school improvement in Nottingham and plans for the year ahead.</li> <li>• <b>Work Programme 2018/19</b></li> </ul>
19 March 2019	<ul style="list-style-type: none"> <li>• <b>School place planning</b> To review progress in meeting the Council’s statutory duty to ensure that the supply of school places meet demand at secondary school level.</li> <li>• <b>Take up of entitlement to early years childcare funding</b> To review the Council’s approach to increasing the take up of early years childcare funding</li> <li>• <b>Work Programme 2019/20</b></li> </ul>

To schedule

Visits

Informal meetings

- Briefings for the Chair with Portfolio Holders on current and emerging issues

**Items to be scheduled for 2019/20**